Nest Child Care and Parent Institute

5000 Conner

Detroit, MI 48213

October 24, 2016

Re: Zen Lamar, Za’Liyah Lamar-Philips

Dear Parents:

This letter is to confirm that Zen Lamar and Za’Liyah Lamar-Philips have officially been dropped from the Early Headstart Program at Nest Child Care and Parent Institute. Zen and Za’Liyah has been absent 13 days this month. We understand that the family has moved. However, the appropriate documentation for these absences were not received and the children are not able to meet the attendance requirements to remain in the program.

Please discuss with Ms. Diane Ramsey all matters regarding transferring to or being placed on a wait list at another location. Please let us know if you have any questions or require any additional information.

Regards,

Joy Dean

Executive Director

Nest Child Care & Parent Institute

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